

MIDYEAR REPRESENTATIVE MEETING MINUTES

March 7-9, 2008, St. Charles, Illinois

Friday, March 7, 2008

At 7:27 Bonnie Blackburn met with the first time representatives to orient representatives with a synopsis of process/procedures to expect in the Representative meeting, and information on being an ICES representative. Rep's Koffee Klatsch was from 8 to 9am.

At 9 am Beth Lee Spinner introduced Glenda Galvez, Acting Representative Liaison and JoAnne Beauvais, International Liaison. Glenda brought greetings from Grace McMillan the Representative Liaison who was unable to attend. JoAnne extended greetings, and introduced Internationals in attendance. Keith Ryder, ICES President, welcomed everyone, commenting as President and on the Board/Representative interaction planned. Keith asked that Activity Reports are to be reported to the Treasurer and the President. Keith stated that the Representatives are invited to observe the Board of Directors in session. Barb Evans, Illinois Show 2009 Director, extended greetings, highlights planned for the weekend and explained that Samantha James her Co-Director would be joining the group later. Barb noted Pheasant Run's facilities and the shuttle services.

Introductions of Show Directors Linda Fontana and Kathy Fry, 2007 Omaha Show Directors who have just completed their show. The 2008 Orlando Show Directors, Grace Jones and Pam Hummell spoke about the Florida room allotments, the Disney Magical Express and asked everyone to check the Theme park links for persons wanting tickets. The Florida banquet will be casual dress. A disclaimer will be published that any cakes with Disney theme can be displayed but will not be photoed for newsletter or in the video available for sale. Tami and Elden Jones, California 2010 Show Directors, noted their convention would be at the Town and Country Hotel and Convention Centre. 2011 Carolina Show Directors Kathy Scott and Francie Snodgrass noted their show would be in Charlotte, North Carolina. The Board of Directors was introduced, naming their chairmanships, committees they work on and the states/ countries/provinces/ areas they are responsible to communicate with. Beth Lee Spinner, Representative Moderator and Bonnie Blackburn, Representative Secretary were introduced. Everyone in the room was introduced, naming their state/country/ province and area they represent and noted if they were a Representative, Acting Representative, or general member.

Announcements made by Beth Lee were to turn off all phones, attendance sheets and reimbursement forms to be filled in, meeting guidelines and that this meeting will be using Robert's Rules of Order.

Beth Lee called the meeting to order at 9:50 am. Attendance was taken.

Motion #1:

Moved by: Gloria Griffin, Southern Ontario, Canada **Seconded by:** Sheila Miller, Pennsylvania

I would like to make a motion to enable us to "tweak" motions if necessary.

Disposition of Motion: Carried

The minutes of the Omaha Convention Meeting were filed as presented.

Beth Lee Spinner, Representatives Handbook Update Chair noted the group of Carolyn Mathewson, Gloria Griffin, Leah Langford and Francie Snodgrass are still working on the Updates and welcome any input from this group.

Motion #2:

Moved by: Gloria Griffin, Southern Ontario, Canada **Seconded by:** Gerry DeKeuster, New Mexico

I would like to make a motion in the Reps Correspondence, membership lists, DOS newsletter lists (State/Province/Area) be retained for a minimum of 4 years prior to Incoming reps term. All other materials to be shredded/destroyed effective March 9/08.

Disposition of Motion #2: Defeated

Motion #3:

Moved by: Gloria Griffin, Southern Ontario, Canada **Seconded by:** Donna Holman, South Carolina

Rep's Correspondence, membership lists, D.O.S. material, newsletters, State/Area/Province/Country be retained for a minimum of 4 years. All materials to be shredded/destroyed effective March 2008 except financial records to be retained for 7 years.

Disposition of Motion #3: Carried

Discussion was held on headsets at Convention. It was recommended the International Liaison and committee research the feasibility of using a company to rent headsets for translation at demonstrations and ICES functions. Sheila Miller made this recommendation and the Representatives were in agreement.

Motion #4:

Moved by: Leah Langford, Tennessee **Seconded by:** Deb Hennen, Missouri

I move that we have headsets available for Spanish translation at the General Membership meeting, Saturday evening banquet, and demonstrations for a nominal fee effective with the 2009 show.

Disposition of Motion #4: Carried

Announcement made that this meeting will adjourn at 5 pm today. Break for lunch

March 7, 2008, Friday Afternoon Session

Beth Lee made announcements regarding the Friday afternoon activities. Attendance was taken. A question and answer session was held on Representative Handbook updates. The Membership process was discussed on how new/renewals are processed.

Motion #5:

Moved by: Leah Langford, Tennessee **Seconded by:** Sandy Crossley, Michigan

I move that the representatives expense reimbursement for attendance at midyear be increased to \$300.00 effective midyear 2009.

Disposition of Motion: Carried

Motion #6:

Moved by: Mary Jo Dowling, Massachusetts, **Seconded by:** Rhoda Sheridan, Oregon

Incorporate an ICES membership/sugar arts discussion forum to the current ICES website to be accessed by using your membership number for the discussion of ICES and sugar related topics.

Disposition of Motion: Carried

Glenda Galvez came in to ask for clarification on the content of the Representatives motions sent to the Board of Directors meeting and gave feedback from the Board regarding these motions.

A lengthy discussion was held on how to facilitate translation difficulties for those members who do not speak the English language fluently or even how to make their concerns understood.

A discussion on should there be open discussion at the annual general meeting. Comments were

- 1 Yes, we should be able to discuss any issues or concerns presented at that meeting.
- 2 The town hall meeting was set up to have discussion and give the Board time to research issues.
- 3 Give membership clarification of what "town meeting" is and what are the expectations of that meeting.
- 4 General membership meeting is more formal.

At this time the meeting split into 2 groups. One group visited the Boardroom to observe the Board. The second group discussed preparation and presentation topics for the Sunday Workshop on Newsletters. Beth Lee led the discussion on helpful topics for reps preparing a newsletter. This group decided on the following topics for their newsletter. Chairperson was chosen to lead each group.

- 1 Raffle/Fundraising – Karen Garback
- 2 Find location for meeting – Andrea Gerwin
- 3 Hold an Interesting Business meeting – Gloria Griffin
- 4 Instructors/Demonstrators/Well know decorators – Pat DeBarre
- 5 List of upcoming events – Gayla Russell
- 6 How do you get your own members to come to Day of Sharing – Cora Smith
- 7 How do you compete with /and accommodate other local cake decorating clubs – Robin Wegener
- 8 How to get your state newsletter to membership - Shirley Wilde
- 9 The advantage of email/Internet – Athena Ferrey
- 10 How to Delegate – to be discussed and chairperson to be chosen

This group met for discussion and worked on their newsletter topic until those attending the boardroom returned.

Maureen Cleveland, Treasurer visited the meeting giving the Treasurers report and explained the Reimbursement Procedures for Midyear and for Chapter/Representative reporting. Gayle McMillan, Nominations and Elections Chair asked for nominees for the Board. Gayle explained the process for nominations and the requirements of the nominees to run for the Board. Joanne Beauvis, International Liaison noted that persons from 26 countries have already registered for the 2008 convention. Most people attending Convention from outside United States require Visas and the International Liaison must prepare letters and send to these persons. The International Social is at 5 pm July 18, 2008 at the Florida convention.

Gayle McMillan explained new/renewals process for Membership. The quickest way is to join is to go to website and follow the instructions. Tiered membership is in the process and board is working on at this time. If anyone needs their membership number before Gayle sends out please email Gayle and she will email information back. Gayle's challenge to the reps was "Can we have interesting/productive meetings to keep new people coming back to ICES".

Discussion was held on how the Reps room attendees felt about the Logo and proposed logo changes and the members of this session have many questions to ask the Board about any changes to the logo.

At 5:10 Sandy Crossley, Michigan motioned to adjourn. Gloria Griffin seconded. Carried.

After adjournment several committees working on presentations met for discussion on topics for later presentation at midyear meeting. Bonnie Blackburn led a 2nd 1st timers orientation for anyone who missed the earlier session.

Saturday, March 8, 2008 Morning Session

At 8am the Representatives met with the Board of Directors for a working Breakfast.

At 10 am Beth Lee called the Saturday morning session to order. Attendance was taken. Fran Tripp gave an interesting demonstration on how to make petit fours

Florida Show Directors Pam Hummell and Grace Jones spoke on updates to their convention, noting information on theme park tickets, dining reservations, handicap issues, and food concessions at the convention centre. Fran Wheat, Convention Chair spoke regarding the Convention Liaison position and how it is set up to work. The first 2 years this will be a volunteer position.

The Board asked for feedback from the Reps regarding their visit to the Boardroom. The Reps informed the board that they were not happy about the Logo changes discussion. Fran Wheat and Gwen Scroggins, Logo Chair spoke on Logo issues. The consensus of the Representative room is that that they do not want any changes to the present Logo. Gwen showed State Logo examples on jackets.

Saturday, March 8, 2008 Afternoon Session

Beth Lee called the meeting to order, attendance was taken.

Glenda Galvez gave an interesting and thoughtful presentation on “I’m sorry... Who are you?” She touched on how to welcome people into the organization, how to make everyone feel welcome to keep them coming back to your meetings because they feel they are a part of the organization. Glenda put forward the idea of having a Sugar Buddy – pick someone new to club or even someone that has been coming for a while, keep in touch, call, email, ask them what they do as a sugar artist, and this could possibly encourage them to demonstrate and show what they can do. Keep interest going with this person and keep them involved. This interest could help build ICES as well as retain members.

Motion #7:

Moved by: Leah Langford, Tennessee **Seconded by:** Rhoda Sheridan, Oregon

I move that the distribution of all Board of Director’s meeting minutes and recaps include both the Representative Moderator and Secretary for reference during the Representative Midyear and Convention meetings

Disposition of Motion: Carried

Discussions were held on How to address the excessive campaigning of officers for the board at convention prior to election. The members of the Reps room are not happy with this procedure.

Discussion on can Chapters start to produce items with State Logo on them. Once a state has a Logo approved by the board that state can use the logo in their state.

Motion #8:

Moved by: Laura Galvez-Nichols, Texas **Seconded by:** Sandy Crossley, Michigan

I move that any action which requires a multiple choice selection should include an option to vote for “none of the above”.

Disposition of Motion: Carried

Recommendation made by Gloria Griffin, with the Representative meeting attendees agreeing. The recommendation is that a Universal Logo for the Internationals be prepared by Mary Jo Dowling with input from the country, area, province representatives requested by the International Liaison on the ICES board. **Board action:** Logo committee to start research

The Handbook Revision Committee has prepared a letter asking for a 30-day extension to complete updates to the Handbook.

Motion #9:

Moved by: Robin Wegener, Nebraska **Seconded by:** Deb Hennen, Missouri

I move that the sugar artistry outfit project be suspended at this time; as long as the ICES patch is available.

Disposition of Motion: Carried

Board action: Needs a membership vote to change motion #9

Question: If Representatives vote on a motion can they have a count of ballots on that motion. Answer yes.

Motion #10:

Moved by: Carolyn Mathewson, Connecticut **Seconded by:** Denise Scheldon-Schrader, Nebraska

I move that the present ICES Registered Logo with the cake and interlocking letters remain our one and only logo. It may however have revisions made to make it digitally reproducible.

Gloria Griffin, Southern Ontario, Canada called for the question, Kathy Farner, RI seconded. Call for question carried

Disposition of Motion #10: Defeated

Per Request of Presenter of Motion #10,
the count is as follows
Yes – 10
No - 10
Abstain – 4

Per Request of Presenter of Motion #10
the count is as follows for the Opinion Poll
Yes – 13
No - 23
Abstain – 5

Keith Ryder, ICES President did a Sugar Casting Demonstration showing the technique with many ideas on how to use the technique. Kathy Scott donated impression mats to the Representatives for their Days of Sharing for demonstrations or door prizes.

The Board of Directors came into the Representative room for a joint session. Millie Green, Recap Chairperson gave a recap of Board Procedures up to this time to the Representatives.

Questions to the Board of Directors were asked. The questions were as follows:

- 1 Regarding the Hands on Demonstrations at Convention what was the feedback? Answer from the evaluations, positive
- 2 Vendors feel that they do not have enough time allowed due to the added amount of hours in hands on classes. Board answer is that only 48 people are in Hands on classes at any give demonstration time.
- 3 Questions regarding tiered membership-the board is working on the project and will make information available to membership when approved by the board.
- 4 Question about the excessive campaigning at last convention. The board will address and report.
- 5 Is Board permission needed to use Board approved State Logos. Board answer is States may use their Logos to promote ICES.
- 6 Does the Board have any Revisions for the Reps Handbook update so this committee can get their revisions ready to present?
- 7 How and when are Reps to report their activities and financial procedures?
- 8 Question as to why the Representative request for a chat room was denied. Answer is cost and lack of manpower to facilitate.

Millie Green explained 2 board actions that were not ready to be presented in her earlier report.

Leah Langford, Tennessee motioned to Adjourn the Saturday afternoon session, seconded by Gerry Dekeuster, New Mexico. Carried.

Sunday, March 9, 2008

Beth Lee called the meeting to order. At this time the Representative, Show Committees, Board of Directors were given a tour of the St. Charles, Illinois facilities.

After the site tour the attendance was taken. Glenda Galvez reported to the reps regarding Board Action on motions sent by the representatives to the board. Ruth Rickey, Bylaws Chair explained 2 changes to the ICES Bylaws that the Board is working on and will present to the Membership at 2008 Convention.

Motion #11:

Moved by: Sheila Miller, Pennsylvania **Seconded by:** Donna Holman, South Carolina

I move that the Honorary Certified Sugar Artist titles that have been bestowed, expire at the end of the 2008 convention

Disposition of Motion: Carried

Motion #12

Moved by: Deb Hennen, Missouri Seconded by: Robin Wegener, , Nebraska

I move that ICES have one and only one Logo.

Disposition of Motion: Carried

A discussion was held on what criteria are required for Certification Requirements of Certified Sugar Artists. A recommendation to the Board to consider the Recap Minutes be split in two parts; to be read at end of business meeting, Friday, and remainder to be read Saturday, thus enabling more time for reps to think over and ask questions of the Recap contents.

Donna Holman, South Carolina thanked Beth Lee and Bonnie for their contribution to this meeting.

At 12:05 Bonnie Blackburn had to leave the meeting and Deb Hennen was appointed as substitute secretary.

At 12:10 Carolyn Mathewson Connecticut withdraws motion

At 12:15 Chair calls for motion to adjourn. Melinda Manoni-Granzky Illinois, moved the meeting be adjourned, seconded by Marsha Brooks, Indiana. Carried. At 12:15 meeting adjourned.

Respectfully Submitted

Bonnie Blackburn,
Representative Secretary