



**INTERNATIONAL  
CAKE  
& EXPLORATION  
SOCIETE**

## **ACTING REPRESENTATIVE FORM**

In order for an Alternate (or other member in good standing) to substitute for a representative at either the ICES Midyear or Convention Reps Meeting, and to be eligible to receive travel reimbursement for the Midyear meeting, the Representative must designate that person by completing this form.

**This form must be filled out completely and sent to the Representative Liaison so that she/he receives it prior to the FIRST session or activity at the event for which the Acting Representative is an attendee.**

I, \_\_\_\_\_  
(Rep's name and state/area/province/country)

am unable to attend the Midyear / Convention meeting this year in \_\_\_\_\_  
(Circle One) (Location)

and am naming \_\_\_\_\_ of \_\_\_\_\_  
(Individual's Name) (State/Area/Province/Country)

as my Acting Representative. This entitles the named individual to exercise my voting rights as

a Representative. It also entitles the named individual to receive any reimbursement, upon completion of required forms, to which the Representative is entitled for this meeting.

\_\_\_\_\_  
(Rep's Signature)

\_\_\_\_\_  
(Date)